

Tenancy Agreement for Secure and Introductory Tenants

Tenancy start date

Tenancy number

Date tenancy could become secure

Subject to terms and conditions

This is a Tenancy Agreement between The Stevenage Borough Council of Daneshill House, Danestrete, Stevenage, Hertfordshire, SG1 1HN and:

Title

Home phone

Attach picture

First name

Mobile phone

Surname

Work phone

Date of birth

National Insurance number

Title

Home phone

Attach picture

First name

Mobile phone

Surname

Work phone

Date of birth

National Insurance number

Other people occupying the home

Title

First name

Surname

Date of birth

Relationship to tenant

Title

First name

Surname

Date of birth

Relationship to tenant

Title

First name

Surname

Date of birth

Relationship to tenant

Title

First name

Surname

Date of birth

Relationship to tenant

Property details

Property address

Description

Floor level

Maximum occupancy

Number of bedrooms

Store number and address (if applicable)

The following fittings are your responsibility

Rent and service charges

The total rent you must pay each week at the start of the tenancy is

£

Plus a weekly service charge of

£

Total charge you must pay each week is

£

Who should we contact in an emergency?

Title

First name

Surname

Property address

Home phone

Mobile phone

Work phone

Email address

Relationship to you

Declaration

The information I/we gave in our housing application is true and our circumstances have not changed since then. I/we know that I/we may be liable to prosecution and/or possession proceedings if I/we have knowingly or recklessly given information that is false or if I/we have withheld information that the Council needs to ensure proper allocation of its homes. I/we have read and understood the Tenancy Agreement and the Tenancy Conditions and I/we agree to comply with them. I/we agree that the information in this agreement and on my/our tenancy file (which may be updated from time to time) may be disclosed to other parts of the Council and agents of it, for housing management purposes.

This agreement includes and is subject to tenancy conditions that are contact in the attached separate document. I/we declare that I/we have read or had the tenancy conditions explained to me/us before I/we signed this document.

Title

First name

Surname

Signature (Tenant 1)

Date

Title

First name

Surname

Signature (Tenant 2)

Date

Office use only

Signature of authorised officer

Full name and designation in CAPITALS

Date